



# THE TECHNICAL UNIVERSITY OF KENYA

## TENDER AND PREQUALIFICATION NOTICE

The Technical University of Kenya (TU-K) now invites tenders and pre-qualification applications from interested, eligible, capable firms for award of contract and pre-qualification as suppliers, consultants and small works contractors for two years in the following categories:

TENDER REFERENCE NO.	CATEGORY OF SERVICES	ELIGIBILITY	TENDER SECURITY AMOUNT	COST PER SET OF TENDER DOCUMENT
TUK/T/01/2016/2017	Security Guard Services	Open	1% of tender sum	Kshs. 2000

PRE-QUALIFICATION GROUP	CATEGORY OF GOODS, SERVICES & WORKS	ELIGIBILITY
<b>GROUP A: GRADUATION ITEMS &amp; RELATED SERVICES</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/A/1/2016-17	Supply and delivery of graduation gowns, hoods and caps	open
TUK/PQ/A/2/2016-17	Supply and delivery of draping fabric and related materials	open
TUK/PQ/A/3/2016-17	Provision of dry cleaning and laundry services for the gowns and medical linen.	open
TUK/PQ/A/4/2016-17	Provision of graduation event management (tents, deco, chairs, public address system, TV screens)	open
<b>GROUP B: OFFICE EQUIPMENT, STATIONERY, TEACHING &amp; PROMOTIONAL MATERIALS</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/B/1/2016-17	Supply & Delivery of Library Books	open
TUK/PQ/B/2/2016-17	Supply & Delivery of Teaching Chemicals, Reagents and Apparatus	open
TUK/PQ/B/3/2016-17	Supply & Delivery of Surgical, Medical & Laboratory Equipment	open
TUK/PQ/B/4/2016-17	Supply of general/standard office stationery and accessories	Special Group
TUK/PQ/B/5/2016-17	Supply & delivery of continuous feed computer papers	Special Group
TUK/PQ/B/6/2016-17	Printing of corporate newsletter, Newspapers, special magazines, printed stationery, calendars, diaries, cards, brochures, fliers, banners	open
TUK/PQ/B/7/2016-17	Supply & delivery of branded materials e.g. T-shirts, caps, themed promotional gifts and other promotional items/merchandise	Special Group
TUK/PQ/B/8/2016-17	Supply & delivery of spares and consumables for copiers and cartridges	open
TUK/PQ/B/9/2016-17	Supply & delivery of general office and domestic furniture and fittings	open
TUK/PQ/B/10/2016-17	Supply & delivery of curtains, sheers and accessories	Special Group
TUK/PQ/B/11/2016-17	Supply & delivery of Kitchen Utensils, equipments and water dispensers	Special Group
<b>GROUP C: FOODS AND RELATED MATERIALS</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/C/1/2016-17	Supply & delivery of Cereals, Dry Goods and Groceries	open
TUK/PQ/C/2/2016-17	Supply & delivery of Fresh Fruits and Vegetables	open
TUK/PQ/C/3/2016-17	Supply & delivery of Meat & Meat Products, Poultry & Poultry Products	open
TUK/PQ/C/4/2016-17	Supply & delivery of Dry Split Wood and Charcoal	open
TUK/PQ/C/5/2016-17	Supply & delivery of Bottled Water	open
TUK/PQ/C/6/2016-17	Supply & delivery of Fresh Bread	open
TUK/PQ/C/7/2016-17	Supply & delivery of Fresh Milk	open
<b>GROUP D: FABRICATED EQUIPMENT</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/D/1/2016-17	Fabrication, supply & delivery of specialized student lecture chairs and tables, specialized student drafting tables, specialized kitchen equipment, beds and dining tables.	open
<b>GROUP E: CLEANING MATERIALS</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/E/1/2016-17	Supply & delivery of uniforms, protective clothing and footwear	Special Group
TUK/PQ/E/2/2016-17	Supply & delivery of cleaning materials, detergents, disinfectants and toiletries	open
TUK/PQ/E/3/2016-17	Supply & delivery of sports uniforms and materials	open
TUK/PQ/E/4/2016-17	Supply & delivery of tissue papers and serviettes	Special Group
<b>GROUP F: SMALL WORKS BUILDING CONTRACTORS AND ASSOCIATED SUPPLIES</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/F/1/2016-17	Building and civil contractors	open
TUK/PQ/F/2/2016-17	Structural contractors	open
TUK/PQ/F/3/2016-17	Electrical contractors	open
TUK/PQ/F/4/2016-17	Plumbing and mechanical contractors	open
TUK/PQ/F/5/2016-17	Supply & delivery of workshop tools	open
TUK/PQ/F/6/2016-17	Supply & delivery of Electric main boards, wires and equipment	open
TUK/PQ/F/7/2016-17	Supply & maintenance of air-conditioning systems	open
<b>GROUP G: MOTOR VEHICLE REPAIR, FABRICATION, PARTS &amp; SPARES</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/G/1/2016-17	Supply & delivery of spare parts for motor vehicles	open
TUK/PQ/G/2/2016-17	Supply & delivery of car batteries	open
TUK/PQ/G/3/2016-17	Garages for maintenance, repair, maintenance of motor vehicle radiators and servicing of motor vehicles	open
TUK/PQ/G/4/2016-17	Supply & delivery of motor vehicle tyres and tubes	open

PRE-QUALIFICATION GROUP	CATEGORY OF GOODS, SERVICES & WORKS	ELIGIBILITY
<b>GROUP H: COMPUTERS AND COMPUTER ACCESSORIES</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/H/1/2016-17	Supply & delivery of printers, UPS's, Laptops, Desktop computers and scanners	open
TUK/PQ/H/2/2016-17	Supply & delivery of spares for computers, laptops, printers UPS's servers and scanners	open
TUK/PQ/H/3/2016-17	Supply & delivery of printer toners, inks and ribbons	open
TUK/PQ/H/4/2016-17	Supply & delivery of various standard computer software and applications	open
TUK/PQ/H/5/2016-17	Supply & installation of structured cabling, LAN materials and equipment	open
TUK/PQ/H/6/2016-17	Supply & installation of digital PABX and telephone accessories	open
TUK/PQ/H/7/2016-17	Supply & delivery of calling cards/airtime	Special Group
TUK/PQ/H/8/2016-17	Supply & delivery of photocopiers	open
<b>GROUP I: TECHNICAL &amp; PROFESSIONAL SERVICES</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/I/1/2016-17	Provision of training and human development services	open
TUK/PQ/I/2/2016-17	Provision of air travel and ticketing services	open
TUK/PQ/I/3/2016-17	Provision of occupational health and safety consultancy services	open
TUK/PQ/I/4/2016-17	Provision of environmental management audit consultancy services	open
TUK/PQ/I/5/2016-17	Provision & development of procurement manual services	open
TUK/PQ/I/6/2016-17	Provision of meeting, conference/training and accommodation facilities and services within Nairobi and its environs	open
TUK/PQ/I/7/2016-17	Provision of language translation services	open
TUK/PQ/I/8/2016-17	Provision of boiler and equipment inspection services	open
TUK/PQ/I/9/2016-17	Provision of professional photography and video services	open
TUK/PQ/I/10/2016-17	Provision of graphic design services for printed and online materials (banners, diaries, financial reports, brochures, calendars, fliers, posters, booklets, e-cards, e-shots etc.)	open
TUK/PQ/I/11/2016-17	Provision of corporate branding and signage services	open
TUK/PQ/I/12/2016-17	Provision of Asset Valuation Services	open
TUK/PQ/I/13/2016-17	Provision of garbage collection services	Special Group
TUK/PQ/I/14/2016-17	Provision of sanitary bin services	Special Group
TUK/PQ/I/15/2016-17	Provision of medical waste disposal services	open
TUK/PQ/I/16/2016-17	Provision of insurance brokerage services	open
TUK/PQ/I/17/2016-17	Provision of Motor vehicle Fuel and Petrol station services	open
<b>GROUP J: MAINTENANCE AND REPAIR</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/J/1/2016-17	Specialized maintenance & repair of milk pasteurizer	open
TUK/PQ/J/2/2016-17	Specialized maintenance & repair of boilers	open
TUK/PQ/J/3/2016-17	Specialized maintenance & repair of power generators	open
TUK/PQ/J/4/2016-17	Specialized maintenance & repair of electric water pumps	open
TUK/PQ/J/5/2016-17	Specialized maintenance & repair of Fluid bed drier	open
TUK/PQ/J/6/2016-17	Specialized maintenance & repair of laboratory spray drier	open
TUK/PQ/J/7/2016-17	Specialized maintenance & repair of cold rooms, gas and electric cookers and ovens	open
TUK/PQ/J/8/2016-17	Supply of spares & maintenance, calibration & repair of weighing scales	open
TUK/PQ/J/9/2016-17	Specialized maintenance & repair of Hobart Mixer	open
TUK/PQ/J/10/2016-17	Specialized maintenance & repair of centrifuge machines	open
TUK/PQ/J/11/2016-17	Fumigation and Pest control services	Special Group
TUK/PQ/J/12/2016-17	Repair and maintenance of & repair of motor vehicle seats and upholstery	open
TUK/PQ/J/13/2016-17	Maintenance & repair of copiers, printers and faxes	open
TUK/PQ/J/14/2016-17	Maintenance & repair of digital PABX and telephone accessories	open
TUK/PQ/J/15/2016-17	General maintenance & repair of Buildings	open
TUK/PQ/J/16/2016-17	Supply & delivery of general building materials	open
TUK/PQ/J/17/2016-17	Supply & delivery of hardware materials and tools	open
TUK/PQ/J/18/2016-17	Supply & Delivery of electrical consumables, parts and fittings	open
TUK/PQ/K/1/2016-17	Supply and delivery of pharmaceutical drugs	open
TUK/PQ/K/2/2016-17	Supply and delivery of medical linen	open
TUK/PQ/K/3/2016-17	Supply and delivery of surgical equipment and instruments	open
TUK/PQ/K/4/2016-17	Supply and delivery of laboratory chemicals and reagents	open
<b>GROUP K: PHARMACEUTICAL DRUGS AND LABORATORY ITEMS</b>		
CATEGORY CODE NO.	CATEGORY DESCRIPTION	
TUK/PQ/K/1/2016-17	Supply and delivery of pharmaceutical drugs	open
TUK/PQ/K/2/2016-17	Supply and delivery of medical linen	open
TUK/PQ/K/3/2016-17	Supply and delivery of surgical equipment and instruments	open
TUK/PQ/K/4/2016-17	Supply and delivery of laboratory chemicals and reagents	open

### NOTES

#### Youth Women and the Physically Challenged are encouraged to tender

Interested eligible tenderers may obtain further information and inspect the tender documents from the office of the Director Supply Chain Operations, N-Block, the Technical University of Kenya (TU-K) Headquarters, Haile Selassie Avenue, P. O Box 52428 – 00200, Nairobi-Kenya. Tel. +254 20343672, 2249974, 2251300; Fax +254 20 2219689 during normal working hours i.e. Monday to Friday between 8.00a.m and 1.00 pm; 2.00 pm and 5.00 p.m with effect from Thursday July 14, 2016 and at the TU-K website <http://www.tukenya.ac.ke>

A complete set of pre-qualification documents may be obtained free of charge. A complete set of tender documents may be obtained at a cost of Kshs. 2000/= per set payable at the cashier's office situated on the ground floor of Administration Block of the Technical University of Kenya. All tender documents downloaded through the website should be duly registered at the office of the Director Supply Chain Operations.

Completed tender documents enclosed in plain sealed envelopes, marked "Tender Reference No....." "Category code No"..... & "Category description"..... should be deposited in the Tender Box situated on the first floor, Administration Block of The Technical University of Kenya Headquarters or be addressed and posted to:-

The Vice Chancellor | The Technical University of Kenya | P.O. Box 52428 – 00200, Nairobi.

so as to reach on or before Thursday, July 28, 2016, at 10.00 a.m. The closing/opening process will be conducted immediately thereafter in the presence of firms' representatives who choose to attend at the conference room situated on the 1<sup>st</sup> floor, Administration Block, the Technical University of Kenya.

Late bids will be returned unopened.

THE VICE CHANCELLOR